

# **Regulations for the Establishment of the Teacher Review Committee at the College of Humanities and Social Sciences, Taipei Medical University**

- Approved at the college affairs council meeting on February 21, 2011
- Approved at the university-level teacher review committee on February 25, 2011
- Amended and approved at the college affairs council meeting on January, 17 2012
- Amended and approved at the university-level teacher review committee meeting on February 29, 2012
- Amended and approved at the college affairs council meeting on January 22, 2014
- Amended and approved at the teacher review committee of the university day program on February 26, 2014
- Amended and approved at the college affairs council meeting on March 27, 2015
- Amended and approved at the university-level teacher review committee meeting on July 21, 2015
- Amended and approved at the college affairs council teleconference during March 16–21, 2016
- Amended and approved at the university-level teacher review committee meeting on March 30, 2016
- Amended all 11 articles as per the official document (code: Taipei Medical University No. 1050001544) on May 10, 2016
- Amended and approved at the college affairs council meeting on November 15, 2017
- Amended and approved at the university-level teacher review committee meeting on November 29, 2017
- Amended all 11 articles as per the official document (code: Taipei Medical University No.1060004444) on December 19, 2017
- Amended and approved at the college affairs council meeting on November 9, 2018
- Amended and approved the teacher review committee meeting on December 26, 2018
- Amended all 11 Articles as per the official document (code: Taipei Medical University No.1080000361) on January 25, 2019

Article 1 Pursuant to Article 37 of the Organizational Regulations and Article 12 of the Regulations for the Establishment of the University-level Teacher Review Committee promulgated by this university, a teacher review committee at the College of Humanities and Social Sciences (hereinafter referred to as this committee) was established, and the Regulations for the Establishment of the Teacher Review Committee at the College Humanities and Social Science, Taipei Medical University was formulated (hereinafter referred to as this regulation).

Article 2 This committee reviews the following matters:

- (1) The qualification of newly employed teachers;
- (2) Teachers' promotion review and secondary promotion review;
- (3) Teachers' dismissal, suspension, continuing appointment, and noncontinuing appointment;
- (4) Verifying the reasons for teachers' dismissals;
- (5) Teachers' extension in service, leave, and plans for further studies;
- (6) Other matters requiring the review of this committee according to regulations.

Article 3 This committee shall consist of 11–15 members:

- (1) The dean of this college and the supervisors of the departments and **programs** shall serve as nonelected members, and the remaining members shall consist of elected members.
- (2) Two-thirds of the elected members shall be selected by the academic affairs council among the full-time professors and associate professors of this college, two-thirds of whom shall be professors. If the number of professors of this college is insufficient, those from other colleges shall be nominated by the academic affairs council, selected by the dean of this college, and approved by

the president.

- (3) The remaining one-third of the elected members shall be selected by the dean from the full-time professors of this university.

Article 4 The committee members hold a 2-year tenure and may be re-elected.

Article 5 This committee shall be convened once every semester by the dean, who serves as the chairperson, and extraordinary meetings shall be held if necessary.

Article 6 This committee shall be convened with the presence of at least half of the members and shall pass a resolution with the agreement of at least two-thirds of the present committee members. However, for matters regulated in Subparagraphs 12–14, Paragraph 1, Article 14 in the Faculty Review Act, at least two-thirds of the committee members shall be present, and resolutions shall be passed with the agreement of at least two-thirds of the present members. Relevant units and personnel may be present if necessary.

Article 7 The committee members shall be present in person and shall not entrust others to act on their behalf. Elected members not present at meetings more than two times without justification shall be dismissed and replaced by an alternate committee member if the committee determines the member in question to be unsuitable to serve.

Article 8 Committee members within a third-degree kinship of the reviewees shall not engage in the review process. Furthermore, committee members shall not participate in the deliberation of promotions regarding faculty of higher ranks. Members not participating in the review shall not be included in the attendance.

Article 9 Detailed meeting minutes shall be recorded during committee meetings and submitted to the university-level faculty evaluation committee for review.

Article 10 Matters not covered in this regulation shall be managed according to relevant regulations promulgated by this university.

Article 11 This regulation and amendments thereto shall be implemented after approval by the college affairs council and the university-level teacher review committee.